



## Meeting Notes

27<sup>th</sup> Street Corridor Study  
Joint Steering Committee  
Thursday, August 19, 2004  
5:00 p.m.  
Oak Creek City Hall

### In Attendance:

Ted Grintjes, Sandy Adam, Steve Jonas, Jim Ruetz, Barb Blumenfield, Doug Seymour, Nick Lelack, Vanessa Kuehner

### Selection of Chairperson

Ted Grintjes was elected to chair the steering committee

- There is no need for a citizen comment period as part of the steering committee meetings

### **ACTION 1.1: Remove citizen comment period from agenda template**

### Discuss contract with SAA

Ted Grintjes was elected to chair the steering committee

- Judy Roberts and Marie Myszkowski are to continue contract negotiations with SAA

### **ACTION 1.2: Notify Judy Roberts and Marie Myszkowski that they are to continue contract negotiations with SAA**

### **ACTION 1.3: Include discussion of contract as part of 8-25 CDA agenda**

### Steering committee roles and responsibilities

- Steering committee members are to get comments on the proposed project boundaries to Doug Seymour by 8-25 joint CDA meeting.
- Steering committee members are to get project goals to Doug Seymour by 8-25 joint CDA meeting. This also includes the Mayors
- Barb Blumenfield and Steve Jonas will coordinate ceremonial project kickoff for media and elected officials
- Nothing is to be posted to the website without steering committee authorization

### **ACTION 1.4: Notify steering committee members to submit comments on project boundary(s) to Doug Seymour prior to 8-25 joint CDA meeting**

### **ACTION 1.5: Notify steering committee members to submit individual project goals to Doug Seymour prior to 8-25 joint CDA meeting**

#### Selection criteria for stakeholder interviews

- SAA will contact stakeholders, once identified
- The following groups were tentatively identified as stakeholders (NOTE: get complete list from Nick @ SAA).
  - Property owners
    - Vacant
    - Improved
  - Residents
  - Politicians and officials
    - Local
    - Regional
  - Businesses
    - NML
    - Retailers
    - Restaurants
    - Small business
  - Local, regional and state agencies
  - The brokerage community
  - Known mixed use developers
  - Chamber of commerce (SECUB/MMAC)
  - School District(s)
- The Steering Committee will meet one hour prior to joint CDA to continue discussion of stakeholders
- An email survey could be set up to provide additional information

**ACTION 1.6: Create and post agenda for 8-25 steering committee meeting**

**ACTION 1.7: Solicit list of potential stakeholders from Committee meetings prior to 8-25 steering committee meeting**

#### Other Required Actions

**ACTION 1.8: Set up a stakeholder database in Excel or Access**

**ACTION 1.9: Provide City Attorney's comments on draft contract to SAA**

Meeting adjourned at 7:02 p.m.

DWS